

BUSINESS ASSISTANCE GRANT APPLICATION

Contact Information

Company Name:

Federal Tax ID# : _____

Primary Contact Name: First Name: _____ Last Name: _____

Contact Title:

Mailing Address:

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Mobile: _____

Email Address: _____

Website: _____

Description of Business Activity:

NAICS: _____ Company Age: _____

Project Information

Project Type:

☐ Business Improvement Grant (max reimbursement of \$25,000)

___ Façade Improvement ___ Interior Renovations ___ Tenant Build Out ___ Signage

☐ Beautification Grant (max reimbursement of \$6,000)

___ Landscaping ___ Dayton Star Installation

☐ Infrastructure Grant (max reimbursement of \$25,000)

Note: All grants are based on a 50% reimbursement, subject to the maximum amount of each grant category.

Project Address: _____

City: _____ State: _____ Zip: _____

Is the Project Property Owned or Leased? _____ Owned _____ Leased

Lease Rate: _____/sf SF Leased: _____ Term of Lease: _____

Landlord: _____

Address of Landlord: _____

Landlord Phone Number: _____

New or Existing Business: _____ New _____ Existing

Number of Existing Employees: _____ Full-Time _____ Part-Time

Number of New Employees: _____ Full-Time _____ Part-Time

Description of the Project: _____

Estimated Start Date: _____ Estimated Completion Date: _____

Overall Project Estimate

Verification

I (We), the undersigned APPLICANT(S), certify that all the information furnished DEDC has been furnished freely by the APPLICANT(S), herein, and further acknowledge that no rights or privileges may be relied on as a part of any application. In addition, it is acknowledged that the Dayton Economic Development Corporation may or may not grant a Business Assistance Grant based upon application or request hereunder purely as a matter of discretion, and that there is no legal right to rely on any previous actions taken in same or similar applications, or previous actions taken on other applications concerning the same or similar property.

Signed and submitted to Dayton Economic Development Corporation on this, the _____ day of _____, 20____.

Applicant: _____

Signature: _____

Address: _____

Phone Number: _____

The State of Texas
County of Liberty

Before me, the undersigned authority, on this day personally appeared

_____, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me and that they executed the same for the purposes therein expressed.

Notary Public in and for the State of Texas

My Commission Exp: _____

Business Assistance Grant Programs



Co-Applicant:_____

Signature:_____

Address:_____

Phone Number:_____

The State of Texas
County of Liberty

Before me, the undersigned authority, on this day personally appeared

_____, known to me to be the persons whose names
are subscribed to the foregoing instrument, and acknowledged to me and that they executed the
same for the purposes therein expressed.

Notary Public in and for the State of Texas

My Commission Exp:_____

Property Owner/Landlord:_____

Signature:_____

Address:_____

Phone Number:_____

The State of Texas

County of Liberty

Before me, the undersigned authority, on this day personally appeared

_____, known to me to be the persons whose names
are subscribed to the foregoing instrument, and acknowledged to me and that they executed the
same for the purposes therein expressed.

Notary Public in and for the State of Texas

My Commission Exp:_____

Submittal Requirements

- ☐ Signed and notarized application
- ☐ Letter explaining the proposed project and the need for grant funds
- ☐ Certificate of Fact - Status from the Texas Secretary of State
- ☐ Two quotes or estimates for each category of work, including at least one quote from a Liberty County business or contractor (Please be as specific as possible and include any renderings or construction drawings that you receive)
- ☐ Photos of the existing property
- ☐ Proof of property ownership or permission from property owner to participate in the grant program (if facility is leased)
- ☐ Signed copy of Compliance, Eligibility and Criteria Guidelines

Note: All submittal requirements must be provided in order for your application to be considered complete.